

JAPAN VISA REQUIREMENTS FOR TOURISM

A. Purpose – Visit Japan for Tourism

B. Requirements

- (1) Passport (Holder's signature required)
- (2) Accomplished and signed Application Form
- (3) A Facial Photo (4.5 x 3.5 cm)
- (4) PSA issued Birth Certificate and Marriage Certificate (for married applicants), issued within 1 year.

**(4) is Unnecessary if there is used Japan Visa on Passport*

Additional Requirements

- *If (4) is unreadable, submit Birth/Marriage certificate issued by Local Civil Registrar.*
- *If Birth Certificate is "LATE REGISTRATION", submit Baptismal Certificate and School Record (Form 137).*
- *If there is no record of Birth/Marriage in PSA, submit Birth Certificate by Local Civil Registrar and Negative Certificate issued by PSA.*
- (5) Itinerary in Japan

In case that applicant will shoulder part/all of travel expense,

- (6) Applicant's Bank Certificate (balance within the last 6 months must be shown).
 - If the Average Daily Balance (ADB) in the last 6 months is not indicated, bank statement must be submitted to prove transactions within the last six months.
- (7) Applicant's Tax Payment Certificate
 - Form 2316, must have signature of the Employer and Employee
 - For Business owners, proof of actual payment of tax must be submitted in addition to the BIR Tax Payment Certificate Form (copy acceptable).
- (8) Applicant's Employment Certificate (must indicate period of employment, salary, and position)
 - For business owners, Department of Trade and Industry (DTI) "Certificate of Business Name Registration" and Mayor's Permit from the City Hall must be submitted.
 - If for any reason other than being a retiree, full time housewife, or unemployed, applicant is unable to submit (6) and (7) above, a letter of explanation about the reason must be submitted. For students, a copy of School ID or Certificate of Enrolment in School must be submitted.

In case that guarantor in the Philippines will shoulder part/all of travel expense,

- (9) Guarantee Letter
- (10) Proof of relationship between applicant and guarantor (e.g. Birth Certificates or Photos)
- (11) Bank Certificate [see (6) above]
- (12) Photocopy of Tax Payment Certificate [see (7) above]
- (13) Employment Certificate [see (7) above]

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