

LETTERHEAD

Date:

EMBASSY Name:

Address

Certificate of Employment and Leave of Absence

This is certified that Mr. _____, holding passport number _____, is currently employed as _____ (position) in _____ company name _____ from _____ date _____ with a salary of _____ peso monthly/annual.

The company has no objection to Mr./Ms _____ travelling to Japan during this date _____ This letter is to support his Japan visa application.

Authorized Signatory,
